

**DRAFT MINUTES OF THE MEETING OF THE TASK TEAM ON
COMMUNITY EDUCATION AND TRAINING CENTRES HELD ON 1 AUGUST
2011 AT ETD P SETA - JOHANNESBURG**

PART 1: PROCEDURAL MATTERS

1. Opening and welcome

The chairperson Ms Febe Potgieter-Gqubule opened the meeting and thanked everyone for attending.

2. Attendance and Apologies

2.1 Attendees

Task Team members

Ms Febe Potgieter-Gqubule

Mr Michael Cosser

Ms Tsakani Chaka

Mr Mabu Raphotle (on behalf of Ms Sesi Nxesi)

Department of Higher Education and Training

Mr D Diale

Secretariat

Ms J Sibiya

2.2 Apologies

Prof John Aitchson

Mr Yershen Pillay

Dr Julie Reddy – pending the DHET's decision on revising the consultancy fee.

Members not available to attend

Mr John Maluleke had not formally informed DHET of his unavailability.

Ms Lulama Nare had indicated informally that she is participating in numerous task teams, while she would have loved to join DHET, time would not permit.

2.3 Agenda

The programme of the day was planned as follows:

2.3.1 Welcome and introductions

2.3.2 Minutes of last meeting and matters arising

2.3.3 Presentation on Post School Green Paper – Dr. Stephen Allais

2.3.4 Task Team working document and Activity plan – F Potgieter - Gqubule

2.3.5 Terms of Reference – research: T Chaka and M. Cosser

2.3.6 Way forward

2.3.2.1 Reading of minutes and corrections

The minutes were approved with corrections on page 4 first bullet to read ages 30 - 55

2.4 Modus Operandi of the task team

- 2.4.1 Activity plan deadline – the chairperson had a discussion with DHET to request that the initial deadline from the Terms of Reference (TOR) be extended to 25 March 2012.
- 2.4.2 The response was that DHET was however sympathetic but a motivation would need to be submitted to the acting Director General (DG) for consideration.
- 2.4.3 An observation was made that there is a core of four members who attend task team meetings consistently.
- 2.4.4 In view of the non attendance of other task team members, the chairperson proposed that an additional member be added and the task team members agreed on the name of Mr Ivor Baatjies.
- 2.4.5 A submission to the DG has been sent requesting that Mr Ivor Baatjies be formally appointed as a task team member.
- 2.4.6 A submission on the revised remuneration for task team members is still with the Chief Financial Officer (CFO) to make determination on what to do.
- 2.4.7 The budget for task team work was initially R462 000, but has shot up to R938 000 due to the extended period from November 2011 to March 2012.

PART 2: MATTERS FOR DISCUSSION

3. WORKSHOPS MEETING ATTENDED BY THE CHAIRPERSON – SUMMARY OF ALL DISCUSSIONS ATTACHED AS ANNEXURE A

3.1 Green Paper process

The chairperson, Ms Febe Potgieter-Gqubule shared with members of the task team the discussion held by a Task Team on the Green Paper headed by Mr John Pampallis. The chairperson had attended this meeting on 14 July 2011.

3.2 National Qualification Framework

The workshop took place on 21 July 2011, and it was convened by DHET. Summary of the discussion as attached.

3.3 Meeting with Dr Peliwe Lolwana

The chair met with Dr Lolwana who is the author of the Ministerial Committee Report: After School, What? to brief her on the work of the task team and the emerging approaches.

3.4 NEET workshop by CHET and FETI

The chair attended a workshop that took place on 28 July 2011 to engage in a report that was released IN 2009 by the Centre for Higher Education and Training (CHET) and Further Education and Training Institute (FETI).

4. TERMS OF REFERENCE – RESEARCH: Tsakani Chaka and Michael Cosser

4.1 South African Literature Review – attached as ANNEXURE B

4.1.1 The task team members made the following comments and additions:

- a) to add access and reach with regard to the percentage of institutional forms providing education and training to out-of-school youth and adults to be indicated in numbers;
- b) to including issues of RPL;
- c) to request from Dr Lolwana to beef up content for the Task Team on Community Education Centres (TTCE) as she is doing some work on post school education;
- d) to find the results of some work done by FET and private colleges and also to look at the gap created as disarticulation between the two;
- e) to look at any research done by SANGOCO on some work done by NGOs and CBOs;
- f) NGOs are constituencies of ETDP SETA;
- g) to contact Ismaili from Western Cape for SANGOG information though not much is written about it;
- h) To get a 2006 study on non-profit sector by Mark Swilling;
- i) Mr Raphotle to email SSP documents as well as some information on NGOs;
- j) to get more information on NGOs from funding agencies;
- k) to get information from private colleges and contact Sheperd; and
- l) to get information from Examination database 2009 for both public and private colleges - FETMIS

4.2 International Literature Review – attached as ANNEXURE B

4.2.1 The task team members made the following comments and additions:

- a) to look at work done by other countries as well, and not only the ones mentioned, example CUBA, although CUBA focused on Literacy and not institutional form, which resulted in the implementation of the mass literacy Kha ri gude. The Mass Literacy Campaign report on Community Education is available from the Department of Basic Education (DBE). While the media reports seem good, the progress report has not been circulated as yet; and
- b) on bullet two and three - there is a need to critically specify some of the issues

4.3 Community Research – attached as ANNEXURE B

4.3.1 The task team members made the following comments, additions and to provide answers to some questions:

- a) on selection of community, what criteria will be used, how many communities to select?;
- b) to use database from DHET – and get a 10% sample;
- c) to look at districts: 1 metropolitan and 1 rural;
- d) primary research – is there a source to get information from?;
- e) what is the reason for research?
- f) recommendations to be made for the benefit of the context;
- g) imbizos need to be structured and include different constituencies;
- h) to beef up rationale for the Terms of Reference (TOR), the following must be done:

- details of design to be flashed out
 - motivation for research
 - communities chosen to indicate more of the target group specification
 - this research to be done after South African literature review
 - recommendations made on South Africa's literature review to be used as input for community research
- i) The task team members made recommendations on suggested names for research as follows; and
- Niccie Fourie – HSRC
 - Volker Wedekind – KZN
 - Joy and
 - Vanessa Taylor – Cape Town
 - Claudia
 - Linda Zuse
 - John/ Ivor – if Ivor is not part of the team
 - Peter Rule - UKZN
- j) members were requested to send more names; and
- k) the research to be done would need approximately 20 working days for each one of them to be completed.

4.3.2 The TOR for researchers to perform the function will be submitted to the Bid Adjudicating Committee (BAC) on the date in which it has its sitting.

5. PRESENTATION ON POST SCHOOL GREEN PAPER – John Pampallis

- a) John Pampallis made the presentation on behalf of Dr Stephanie Allais
- b) He made comments on the following:
- two comments have been received from readers – Mr Khulekani Mathe and Mr Nick Taylor on the Green Paper;
 - the paper would be finished within weeks and will be workshopped with the Departments' senior management before it goes out;
 - the school system which includes FET colleges, universities, SETAs and the relationship between them and coordination and cooperation must be articulated;
 - absorption of PALC (3200) which is not a formalized institution must be expanded overtime, whose categories include programmes offered in FET – including private and public colleges;
 - efforts must be made to increase access to post school education;
 - the vision of the paper focuses on long term view;
 - on complexities of NQF, the understanding is that NQF needs simplification as it is causing problems for non formal education because of the onerous accreditation process;
 - on Community Education and Training Centres (CETC), some programmes may be offered at FET colleges depending on the resources they have;
 - Green Paper is about General Education, Skills and sustainable livelihoods; and
 - a draft Green Paper will be forwarded to the task team so that it feeds into task team work.

6. TASK TEAM WORKING DOCUMENT AND ACTIVITY PLAN – F Potgieter Gqubule

- a) The chair is still working on it and will make it available for circulation within the next two weeks;
- b) Meetings will depend on the need, but for now to be maintained as originally agreed. To engage with the following stakeholders in next meeting: UMALUSI, QCTO, EPWP and NSF
- c) Date of next meeting: **Monday, 5 September 2011**

7. Tasks for members

Activity	Responsibility
to request from Dr Lolwana to beef up content for the Task Team on Community Education Centres (TTCE)	
to find the results of some work done by FET and private colleges and also to look at the gap created as disarticulation between the two;	
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to look at any research done by SANGOCO on some work done by NGOs and CBOs;	Mr Raphotle
to contact Ismaili from Western Cape for SANGOG information though not much is written about it;	Mr Raphotle
To get a 2006 study on non-profit sector by Mark Swilling;	Mr Raphotle
SSP documents as well as some information on NGOs;	Mr Raphotle
to get more information on NGOs from funding agencies;	Mr Raphotle
to get information from private colleges and contact Sheperd; and	
to get information from Examination database 2009 for both public and private colleges, FETMIS	
to provide suggested names of researchers	All